

City of Hayward Council Meeting Minutes

Monday December 9, 2024

7:00 p.m. Hayward Community Hall

Mayor Anthony Cox called the regular meeting of the Hayward City Council to order at 7:06 p.m. on Monday December 9, 2024.

The meeting opened with Roll Call and the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT: Mayor: Anthony Cox; Councilors: Darwin Dolph; Gene Flaskerud; Derek Lerum; Mark Bangert

STAFF PRESENT: City Clerk/Treasurer, Kathy Aase; Operations Director, Travis Reichl

Councilor Dolph motioned to approve the 12-09-2024 Hayward City Council Meeting Agenda. Councilor Bangert seconded. The motion carried unanimously.

Councilor Dolph motioned to approve the 11-09-2024 Hayward City Council Meeting Minutes. Councilor Lerum seconded. The motion carried unanimously.

FIRE DEPARTMENT UPDATE:

- Fire Chief Eric Knutson reported fire department emergency personnel responded to three medical calls and one auto accident in November.
- The city agreed to sell the fire department's 1975 International pumper truck to a buyer from Fort Dodge, IA.
- SCBA training will be held Wednesday December 11, 2024 - SCBA stands for Self-Contained Breathing Apparatus. It's a crucial piece of equipment for firefighters that provides breathable air in environments where the air is unsafe or has low oxygen levels, such as during a fire. Also on Wednesday, all the pumps will be drained.

COMMUNITY FORUM:

There were no questions from residents during the community forum. Hayward Booster Club Treasurer, Bonnie Felt was in attendance representing the Booster Club.

OLD BUSINESS:

The Council finalized the 2025 city budget, which includes a 5% tax increase for the upcoming year. Councilor Flaskerud introduced **Resolution 2024-24**, a resolution establishing and certifying the final tax levy for 2025. The resolution was seconded by Councilor Dolph. Resolution 2024-24 passed unanimously.

Councilor Dolph introduced **Resolution 2024-25**, a resolution adopting the final operating budget. Councilor Flaskerud seconded. Resolution 2024-25 passed unanimously.

Mayor Cox provided an update on the costs associated with the asbestos removal at the old school property. The bill from Asbestrol, a company in Austin, MN that conducted the asbestos testing, amounts to \$1360.20. Additionally, their bid for asbestos removal is as follows:

- Bid: All identified materials on main floor greater than 1% asbestos \$9,420.00
- Estimate: Unknown amount of boiler and pipe insulation in lower level \$15,000.00 - \$25,000.00

Bonnie Felt, Booster Club Treasurer, told council, she thought Asbestrol's bid and estimate would be acceptable and reiterated the Booster Club would pay for the asbestos removal. Council and the Booster Club treasurer discussed the potential delay of demolition and debris clean-up, noting that these activities may have to be postponed until spring.

Councilor Dolph introduced **Resolution 2024-26**, a resolution approving the purchase of the old school building/property located at 300 West Street Hayward, MN, pending a clear title. Councilor Bangert seconded. Resolution 2024-26 passed unanimously.

OPERATIONS UPDATE:

- The Department of Health analyzed the results of the water samples submitted and everything is compliant.
- Greg's Grass & Landscaping cleaned the pipe and valve at the wastewater treatment ponds due to a partial blockage. They successfully vacuumed and jetted the line.
- The well has been operating efficiently; Reichl will notify Thein Well of its performance.
- A sewer line back flow preventer was installed at 20385 - 810th Ave.
- Reichl obtained quotes for a new lawn mower from Midwest Machinery (previously SEMA), and Kibble Equipment. Councilor Lerum suggested looking in to purchasing one through the state (bid). Councilor Flaskerud pointed out that the funds would need to be included in capital expenditures, as it's too late to do so this year. Mayor Cox proposed using the current mower for a couple more years and budgeting for a new one in the meantime.

NEW BUSINESS:

Clerk Aase presented a check in the amount of \$5000, from the Hayward Fire Relief Association (FRA). Council determined the \$5000 shall be applied to the fire training and equipment fund. Councilor Dolph introduced **Resolution 2024-27**, a resolution accepting the \$5000 from the FRA, to be applied to the fire training and equipment fund. Councilor Lerum seconded. Resolution 2024-27 passed unanimously.

Clerk Aase presented a check in the amount of \$1360.20 from the Hayward Booster's Club to pay for the Asbestos inspection at the old school building. Councilor Dolph introduced

Resolution 2024-28, a resolution accepting the \$1360.20 donation from the Hayward Booster's Club, to be used to pay for the asbestos inspection. Councilor Flaskerud seconded. Resolution 2024-28 passed unanimously.

COUNCIL REPORTS: There were no council reports.

FINANCIAL REPORTS:

Bill(s), exceeding \$500, for council's approval:

- a bill in the amount of \$3025.00 made payable to LeVander, Gillen, & Miller, P.A.
- a bill in the amount of \$2147.00 made payable to Blackstone Construction
- a bill in the amount of \$ 1,463.28 made payable to Hawkins, Inc.
- a bill in the amount of \$500 made payable to Greg's Grass and Landscaping
- a bill in the amount of \$ 2,577.28 made payable to the Freeborn County Highway Dept.
- a bill in the amount of \$ 512.83 made payable to Ferguson Waterworks
- a bill in the amount of \$1360.20 made payable to Asbestrol (Hayward Booster Club donated a check in the amount of \$1360.20 to pay this company)

Councilor Dolph motioned to pay the afore-stated bill(s) exceeding \$500. Councilor Flaskerud seconded. The motion carried.

Councilor Flaskerud motioned to approve the month of November 2024 Deposit Detail, Check Detail, YTD Balance Sheet, and the YTD Budget vs Actual Report as prepared. Councilor Dolph seconded. The motion carried.

Councilor Lerum motioned to adjourn the meeting. Councilor Bangert seconded. The motion was approved unanimously. Having no further business, Mayor Cox adjourned the meeting at 8:47 p.m.

Respectfully Submitted,

Kathy Aase, City Clerk/Treasurer