

City of Hayward Council Meeting Minutes

Monday November 11, 2024

7:00 p.m. Hayward Community Hall

Mayor Anthony Cox called the regular meeting of the Hayward City Council to order at 7:00 p.m. on Monday November 11, 2024.

The meeting opened with Roll Call and the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT: Mayor: Anthony Cox; Councilors: Darwin Dolph; Gene Flaskerud; Derek Lerum; Mark Bangert

STAFF PRESENT: City Clerk/Treasurer, Kathy Aase; Operations Director, Travis Reichl

Councilor Lerum motioned to approve the 11-11-24 Hayward City Council Meeting Agenda. Councilor Dolph seconded. The motion carried unanimously.

Councilor Dolph motioned to approve the 10-14-2024, Hayward City Council Meeting Minutes. Councilor Bangert seconded. The motion carried unanimously.

FIRE DEPARTMENT UPDATE:

In Fire Chief Eric Knutson's absence, there were no fire department updates. Clerk Aase informed council that the city will receive *Minnesota Board of Firefighter Training and Education* funding in the amount of \$6890.

OPERATIONS UPDATE:

Freeborn County Engineer, Phil Wacholz, addressed the council about the recently completed Freeborn County Bridge project along CR26. Wacholz discussed the issue of Freeborn County requesting reimbursement from the City of Hayward for sewer components required during the project. He apologized for not informing the city earlier about any potential expenses. Wacholz explained that the County would cover the installation costs and is only asking for reimbursement for the materials used. Additionally, the County will deduct \$1,000 for extra fittings. The City will owe \$2,577.28. The council agreed to this arrangement.

Operation Director, Reichl reported the work at the city well was completed. The old, galvanized drop pipe was worn out, so it has been replaced with Certa Lok PVC pipe, along with a new submersible pump and motor – it's installed roughly 9' shallower because of buildup in the well casing. Thein Well suggested we monitor to make sure everything is going to work properly, and if not, we may have to rehab the well. The expected cost would be \$10,000 - \$25,000 additionally to rehab the well. A new well is estimated at approximately \$200,000.

There's a partially plugged line at the wastewater treatment plant and Reichl has contacted a contractor to vac and jet the line.

OLD BUSINESS:

Mike Hansen, President of the Hayward Boosters Club, stated that the City needs to draft a resolution to accept the properties where the Hayward Booster Apartments once stood, from the Hayward Boosters Club. There are two properties, and both will be returned to the City.

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Mayor Cox reported, per council approval at the October 14th Hayward City Council Meeting, that he had negotiated the purchase of 300 West Street with the current owner, agreeing on a price. The sale is contingent upon a satisfactory title and asbestos inspection. Resolution **2024-21**, which approves the purchase agreement between the City of Hayward (buyer) and the owner of 300 West Street (seller), was approved at the October Council Meeting.

Councilor Dolph introduced **Resolution 2024-22**, which approves the acceptance of real property from the Hayward Boosters Club, Inc., located in the City of Hayward, MN. Councilor Flaskerud seconded. Resolution 2024-22 passed unanimously.

Mayor Cox stated that he had coordinated with Asbestrol in Austin, MN, to conduct an asbestos inspection of the old school building. The inspection will take place Thursday November 14th, after which a quote for asbestos removal will be provided based on the sample results.

Hansen reiterated that the Hayward Boosters Club would cover the costs of the inspection, asbestos removal, demolition, and debris cleanup.

Council canvassed the 2024 November 5, 2024, general election results as provided by the Freeborn County Auditor Treasurer's Office. After review, Councilor Bangert voted to accept the election results. Councilor Dolph seconded. The motion passed unanimously.

Councilor Dolph motioned to approve paying the head election judge \$21 per hour, all other election judges will receive \$20 per hour. Councilor Bangert seconded. The motion passed unanimously.

NEW BUSINESS:

Mayor Cox reported that councilmembers and office staff are invited to attend the annual Freeborn County Coop Oil annual meeting and dinner, they may bring a guest; each council member received an invitation in their council packet.

Auditor Lance Skov of Hill, Benda, Skov & Bernau, Certified Public Accountants, sent the annual contractual letter. This year, the cost of auditing services will not exceed \$9,200. Councilor Lerum moved to accept the contract price. Councilor Bangert seconded the motion, and it passed unanimously.

COUNCIL REPORTS:

Councilor Lerum had noticed the were windows broken out at the creamery

FINANCIAL REPORTS:

Clerk Aase presented a check in the amount of \$5000, from the Hayward Fire Relief Association (FRA). Councilor Dolph introduced **Resolution 2024-23**, a resolution accepting the \$5000 from the FRA. Councilor Flaskerud seconded. The motion passed unanimously. Council determined the \$5000 shall be applied to the fire department's small equipment fund.

Bill(s), exceeding \$500, for council's approval:

- a bill in the amount of \$ 3,025 made payable to LeVander, Gillen, & Miller, P.A.
- a bill in the amount of \$1463.28 made payable to Hawkins
- a bill in the amount of \$2147 to Blackstone Construction
- a bill in the amount of \$500 made payable to Gregg's Grass and Landscaping

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- a bill in the amount of \$512.83 made payable to Ferguson Waterworks

Councilor Dolph motioned to pay the afore-stated bill(s) exceeding \$500. Councilor Flaskerud seconded. The motion was approved unanimously.

Councilor Lerum motioned to approve the month of October 2024 Deposit Detail, Check Detail, YTD Balance Sheet, and the YTD Budget vs Actual Report as prepared. Councilor Bangert seconded. The motion was approved.

Councilor Lerum motioned to adjourn the meeting. Councilor Bangert seconded. The motion was approved unanimously. Having no further business, Mayor Cox adjourned the meeting at 8:43 p.m.

A closed meeting for annual employee reviews followed the city council meeting.

Respectfully Submitted,

Kathy Aase, City Clerk/Treasurer