

## City of Hayward Council Meeting Minutes

Monday May 13, 2024

7:00 p.m. Hayward Community Hall

Mayor Anthony Cox called the regular meeting of the Hayward City Council to order at 7:00 p.m. on Monday May 13, 2024.

**COUNCIL MEMBERS PRESENT:** Mayor: Anthony Cox; Councilors: Darwin Dolph, Gene Flaskerud; Derek Lerum; **ABSENT:** Councilor Kris Young;

**STAFF PRESENT:** City Clerk/Treasurer, Kathy Aase; Operations Director, Travis Reichl

The meeting opened with the Pledge of Allegiance.

Councilor Lerum motioned to approve the 5-13-24 Hayward City Council Meeting Agenda. Councilor Dolph seconded. The motion carried.

Councilor Dolph motioned to approve the 4-8-2024, Hayward City Council Meeting Minutes. Councilor Flaskerud seconded. The motion carried.

**FIRE DEPARTMENT UPDATE:** In Fire Chief Eric Knutson's absence, Operations Director Reichl reported that the tanker truck has been repaired and there was a transmission leak on the pumper truck.

### **COMMUNITY FORUM:**

Freeborn County Environmental Services Health Coordinator, Rachel Wehner attended the meeting to explain that the property located at 20760 810th Avenue Hayward MN 56043 is going to be transferring ownership and with any property transfer of a home with a septic tank/system, a compliance check must be completed. The septic system at the afore-stated address was found to be non-compliant, and a new septic has been designed. Ms. Wehner asked council if the city is okay with the owner of 20760 810<sup>th</sup> Ave. staying on septic, and if so, she asked whether the city would like to have their own approval process for this. After discussion council stated the city approves the installation and replacement of the septic system if it is compliant with the county. The city also stated the property owners have the option of hooking up to the city's water and sewer - it would be the property owner's decision.

Ms. Wehner further told council that Hayward Storage, LLC located at 81027 Co. Rd. 46 has also been looking into a new septic system. The owner of Hayward Storage, LLC was not present at the meeting to discuss the issue.

Councilor Dolph presented **Resolution 2024-9**, a resolution stating the City of Hayward approves the installation and replacement of the septic system, located at 20760 810th Avenue Hayward MN 56043, and that the afore-stated property installation/replacement must be fully compliant with the requirements of Freeborn County's Environmental Services and furthermore, the property owner does have the option of hooking up to the city's water and sewer line/services.

## OPERATIONS UPDATE:

Operations Director, Travis Reichl, provided the following updates:

- Reichl stated the property located at 420 Noland needs to be mowed. Clerk Aase stated when she checked Beacon a while back, she did not find the new property owner listed, therefore she contacted Laura Cunningham, the seller's realtor, who in turn contacted the purchaser's broker regarding property upkeep. The property remains unkempt and needs mowing. Council told Reichl to mow the property at the approved rate of \$100 per hour, with a \$100 minimum, and to keep track of his hours. Clerk Aase will attempt to reach out to property owner or broker.
- Reichl said he found three more ash trees; council instructed Reichl to treat one and remove two at the cost of \$400 each.
- Reichl stated he reached out to other water tower services to see what they are charging for cleaning and painting. Central Tank Coating, Inc. (water tower cleaning) was the most feasible. Council decided the city will remain with Central Tank Coatings.
- Reichl explained when the well comes on, there is a hammering noise. He discussed it with Mark Thein of Thein Well in Rochester MN. There is more evidence that some of the pipes in Well #2 are leaking. Thein told Travis the city may want to consider going back in with Schedule 80 PVC Certa-lok pipe. That way, the city would not have to worry about the aggressive nature of the water causing the drop pipe to fail so quickly. The estimates are:

Labor & Equipment: Travel, set up service rig, pull pump, install new Certa-Lok pipe, reset and hook into system. Travel back to shop.

3 men with municipal service rig - estimate 12 hours at \$490.00/hr = \$5,880.00+/-

16 - 4" x 20' S80 Certa-Lok pipe at \$745.08/each = \$11,921.28

2 - 4" x 6" SS MPT x Groove nipples at \$608.00/each = \$1,216.00

13 - 4" Certa-Lok couplings at \$172.18 each = \$2,238.34

2 - SS Flowmatic check valves with Certa-lok connections at \$1,615.00/each = \$3,330.00

Misc. fittings - billed as used - estimate = \$200.00+/-

**Estimated Total Cost to Install Schedule 80 PVC Pipe = \$24,785.62+/-**

Thein suggested the city may want to consider replacing the 14-year-old pump and motor while they had it out of the well. Here's what they would cost:

Grundfos 300S400-10 SS pump end = \$8,360.00

SME 8" x 40 HP 460V motor = \$8,800.00

- Reichl inquired what plan is in place when he is out of town and has back-to-back hall rentals. Council determined the person(s) who provide mowing and snow removal services in Reichl's absence will receive \$20 per hour. Mayor Cox stated he will fill in if necessary. Councilor Dolph motioned to approve paying \$20/hour for mowing and snowplowing in Reichl's absence. Councilor Lerum seconded. The motion carried.

**NEW BUSINESS:**

The Mayoral position and two city council seats will be up for re-election. Anyone interested in running for city office will need to complete an affidavit of candidacy and file it with the Hayward City Clerk. Filing period begins July 30, 2024, and ends August 13, 2024 – 5 p.m. The Affidavit of Candidacy forms can be picked up at the city office.

The City of Hayward's annual CITY-WIDE GARAGE SALES will be held on Saturday July 6, 2024, and will run all day. Hayward Lutheran Church's annual BAKE SALE, CRAFT SALE, and QUILT AUCTION will also be held on Saturday July 6<sup>th</sup> from 8 – 11 a.m.

Clerk Aase stated she submitted the application for PNP grant reimbursement for the amount submitted and allowed by the Office of the Secretary of State.

**OLD BUSINESS:**

Hayward Booster Club Board of Directors member, Michael Hansen, reported that the Hayward Booster Apartments will not be rebuilt. They are working with the Department of Rural Development to obtain a quote to find out how much it will cost to take the building down. Their intent is for the property to be cleaned up and given back to the City of Hayward.

**COUNCIL REPORTS:** Councilor Lerum reported a dog, a Husky, attacked its neighbor's dog. Council asked Clerk Aase to send a letter to the dog's owner located at 211 W 2<sup>nd</sup> St. informing him that the dog is not allowed to cross property lines, even if it is on a leash. Council directed Clerk Aase to send a letter regarding said issue.

Council directed Clerk Aase to send a letter to the property owner at 211 W 2<sup>nd</sup> Street due to the property's unkempt state; the grass needs to be mowed.

Councilor Dolph reported that a dog belonging to the property owner at 202 Main Street chased a woman near the Hayward Lutheran Church and frightened her

Council directed Clerk Aase to send the letter originally prepared in January 2024, to the property owner(s) of 20760 810th Avenue regarding unlicensed vehicles and various items scattered throughout the yard in an unkempt manner; as well as concerns and complaints received from Hayward residents regarding the wolf dogs or hybrids housed on the property. Council also asked that the Clerk remind the owner(s) two dogs are allowed, anything more than 2 dogs is considered a kennel and kennels are not allowed in the city of Hayward.

**FINANCIAL REPORTS:** bill(s), exceeding \$500, for council's approval:

- a bill in the amount of \$2987 payable to Clarey's for fire gear
- a bill in the amount of \$3260.49 payable to Hawkins for water sewer treatment
- a bill in the amount of \$ 3916.03 payable to Kirvida Fire for repairs on the existing pumper truck

Councilor Dolph motioned to pay the afore stated bills each exceeding \$500. Councilor Lerum seconded. The motion was approved.

**APPROVED JUNE 10, 2026**

Councilor Flaskerud motioned to approve the month of April 2024 Deposit Detail, Check Detail, YTD Balance Sheet, and the YTD Budget vs Actual Report as prepared. Councilor Dolph seconded. The motion was approved.

Councilor Dolph motioned to adjourn the meeting. Councilor Lerum seconded. The motion was approved. Having no further business, Mayor Cox adjourned the meeting at 8:40 p.m.

Respectfully Submitted,

Kathryn Aase

City Clerk/Treasurer