

**RESOLUTION 2025-14
CITY OF HAYWARD, FREEBORN COUNTY,
STATE OF MINNESOTA**

A RESOLUTION ADOPTING MINNESOTA BASIC CODE §10.98 AND THE SCHEDULE OF OFFENSES AND VOLUNTARY ADMINISTRATIVE PENALTIES AS SET FORTH IN THE 2023 MBC USER'S GUIDE, APPENDIX VI

WHEREAS, the City of Hayward, Minnesota, has adopted the Minnesota Basic Code (MBC) of Ordinances as the foundational framework for municipal governance and enforcement; and

WHEREAS, §10.98 of the MBC establishes procedures for the enforcement of administrative offenses through voluntary administrative penalties, thereby promoting efficient and equitable resolution of minor violations; and

WHEREAS, the League of Minnesota Cities has published a schedule of offenses and recommended voluntary administrative penalties in Appendix VI of the 2023 MBC User's Guide, page 29, which provides standardized guidance for consistent enforcement across municipalities;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward, Minnesota, as follows:

1. Adoption of §10.98

The City of Hayward hereby formally adopts the provisions of Minnesota Basic Code §10.98, authorizing the use of voluntary administrative penalties for designated administrative offenses.

2. Schedule of Offenses and Penalties

The City further adopts the schedule of offenses and voluntary administrative penalties as published in Appendix VI, page 29 of the 2023 MBC User's Guide, and authorizes its use by city staff and enforcement personnel in the administration of §10.98.

3. Penalty Amount

The amount of the voluntary administrative penalty for applicable offenses under §10.98 shall be **\$100**, unless otherwise specified by ordinance or Council action.

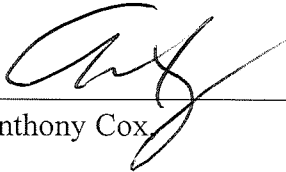
4. Implementation and Updates

The City Clerk is directed to maintain a copy of the adopted schedule on file and to ensure that any future updates issued by the League of Minnesota Cities are reviewed and, if appropriate, presented to the Council for formal adoption.

5. Effective Date

This Resolution shall be effective upon its passage and approval and shall remain in effect until amended or repealed by subsequent action of the City Council.

Passed and adopted by the City Council of the City of Hayward, Minnesota, this 11th day of August 2025.



Anthony Cox

Attest:



Kathryn Aase, Clerk/Treasurer